

DOGPAW  
**Board Member – Director of Animal Welfare**  
Job Description

**Role Summary:**

The Director of Dog Welfare will work closely with other Directors, the public, members, City, and County officials as an expert in dog health, behavior, and training.

**Dedicate at least 5 hours per month to DOGPAW role.**

**Specific duties of the Director of Animal Welfare:**

- Work with City and County:
  - Codify rules. This will give Animal Control, Parks, and Law Enforcement officers specific regulations to enforce within and outside the parks related to the park rules.
  - Advise agencies on best practices for animal welfare at off-leash parks.
- Establish and implement a program to educate park users on the rules of the park, specifically emphasizing the *why* behind rules related to the health and wellbeing of dogs, humans, and the environment.
- Supervise and act as an expert in the creation of educational videos, including canine diseases (signs, symptoms), required and recommended vaccinations, dog behavior, dog park etiquette and rules.
- Respond to complaints of dog misconduct in parks.

**Specific Education and/or Professional Experience**

- Veterinarian, vet tech, dog behaviorist, and/or dog trainer.
- Knowledge in dog health best practices.
- Knowledge in dog training best practices.

**General Board of Director Expectations:**

- Support the Mission Statement of DOGPAW.
- Actively engage and recruit volunteers to participate in DOGPAW.
- Work as a part of a cohesive team with common goals.
- Share skills and expertise.
- Respect and support the majority decisions of the Board.
- Volunteer and assist in DOGPAW's volunteer engagement programs and activities, including fundraising efforts.
- Participate actively in Board meetings, actions, fundraisers, and public events.
- Have no more than three (3) consecutive unexcused absences from board meetings.
- Represent all those whom this organization serves and not a particular park, geographic area or interest group.
- Remain aware of the activities that are planned and make yourself available to participate.
- Declare conflicts of interest as it pertains to your position on the Board and abstain from voting when appropriate.
- Do your best to ensure that DOGPAW is well-maintained, financially secure, growing, and always operating in the best interest of the community.

**General Board of Director Rules:**

- There will be no criticizing of fellow Board members or their opinions in or out of the Board meetings.
- There will be no use of the organization for personal advantage or that of friends or relatives.
- There will be no discussion of the confidential proceedings of the Board outside the Board room.